

[illegible]



All compliance criteria referenced within this document are specified within AMTLB Administrative Code § 532-X-4-.02

Regulation	Requirement	Met	Not Met	N/A	Notes:
Admin. Code § 532-X-4-.02(1)	(1) Right to occupy the premises.				
	(2) Proof of insurance.				
	(3) Compliance with State and local fire and safety requirements.				
	(4) Working fire extinguisher.				
	(5) Provision for extermination of vermin, insects, termites and rodents.				
	(6) Laundering or sanitation of all equipment and linens or other materials furnished for use of the customer or client, prior to reuse if applicable.				If washer/dryer not on site what services are used:
	(7) Maintenance of equipment in a safe and sanitary equipment.				
	(8) Adequate toilet and laboratory facilities with running water, toilet tissue, soap/ hand washing materials, towels/hand drying devices, waste receptacle and adequate lighting and ventilation sufficient to remove odors.				
	(9) Adequate and sanitary shower facilities if the establishment maintains a whirlpool bath, sauna, hot tub, spa, steam cabinet or steam room; the shower, if any is to be equipped with soap, sanitary cloth towels, and adequate lighting and ventilation sufficient to remove odors.				
	(10) Clean drape materials for draping clients during massage.				



Regulation	Requirement	Met	Not Met	N/A	Notes:
Admin. Code § 532-X-4-.02(1)(k): (k) Documentation of all massage therapy appointments whether the appointments are provided at the licensed massage therapy establishment or are out-call or onsite appointments.	(1) Appointments documented prior to commencement of the massage therapy services.				
	(2) No undocumented massage therapy appointments.				
	(3) Documentation of appointments is maintained on the premises of the establishment and available for inspection.				
	(4) Documentation contains name of client, name of LMT(s), location services occur, type and duration of services to be performed, and date and time services will occur.				
	(5) Current and post appointment calendar records on site for past three (3) years minimum.				
	(6) Demonstrates secure storage of confidential client information.				



Regulation	Requirement	Met	Not Met	N/A	Notes:
AMTLB Admin Code § 532-X-4-.02	(1) Only employs/contracts LMT to perform massage therapy.				
	(2) LMTs are registered with the Board for the establishment (Effective October 1, 2024).				
	(3) One LMT is registered with the Board as the designee to ensure compliance.				
	(4) Any advertisement by establishment includes license number of establishment.				
	(5) License for establishment and license for each LMT who practices within the establishment is prominently posted in plain sight.				
	(6) Establishment is not used for overnight sleeping. * If used for overnight sleeping has LMT received approval from the Board due to the establishment also being the residence of a sole proprietor LMT and is used by the immediate family of the sole proprietor.				
AMTLB Admin Code § 532-X-4-.02(8); Onsite or Outcall requirements for owner, employee or contractor of establishment to take to an appointment*	(1) Copy of establishment license and copy of license of LMT performing services.				
	(2) All necessary equipment to perform services that is sanitized.				
	(3) Clean drape material.				



Regulation	Requirement	Met	Not Met	N/A	Notes:
AMTLB Admin Code § 532-X-4-.02	(1) Physical Location is not in a location previously shut down by Board, or local, state, or federal law enforcement.				
	(2) Does not advertise or offer to perform services on any sexually explicit website or online platform that promotes prostitution, sexually explicit services, or human trafficking.				
	(3) Is not a sexually oriented business operating as a massage establishment.				
	(4) Complies with Code of Ethics.				
	(5) Complies with all state, federal, and local laws.				
	(6) On-site or Out-call establishment that does not provide ANY massage therapy services on the premises of the establishment and is not in compliance with (1)(c), (d), (h) and/or (i) has requested exemption.				